

DETAILED EXPENDITURES

Scappoose Public Library

General Fund

(Name of Organizational Unit - Fund)

	Historical Data			EXPENDITURE DESCRIPTION	Number of Employ- ees	Range*	Budget for Next Year 2023-24			
	Actual		Adopted Budget This Year 2022-23				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	First Preceding Year 2020-21	First Preceding Year 2021-2022								
1				MATERIAL AND SERVICES						1
2	4,005	4,719	5,000	2 Accounting Service/Bank Service Charges			5,500			2
3	6,580	3,750	6,800	3 Audit			7,000			3
4	39,521	44,193	43,000	4 Books			43,000			4
5	0	155	99	5 Budget			200			5
6	3,809	2,625	1,000	6 Cleaning and Maintenance			3,000			7
7	5,944	5,976	10,000	7 Computer Expense			13,000			8
8	0	1,626	0	8 Election			2,000			9
9	23,030	78	2,000	9 Furniture & Equipment+			2,000			10
10	5,451	6,112	12,000	10 Insurance			9,000			11
11	0	0	750	11 Landscape Maintenance			500			12
12	334	666	700	12 Legal Fees			600			13
13	14,869	6,105	7,000	13 Materials and Supplies			8,000			14
14	3,960	10,015	8,500	14 New Programs/Children's Programs			10,000			15
15	1877	1915	2500	15 OCLC			2200			16
16	220	1,378	250	16 Professional dues			2,000			17
17	1,772	2,482	3,000	17 Periodicals			3,000			18
18	600	747	900	18 Postage			1,000			19
19	3,041	3,520	4,350	19 Summer Reading*			4,600			20
20	1	1	1	20 Rent			1			21
21	8,244	11,525	13,000	21 Service Contracts and Repairs			14,500			22
22	12,024	13,555	14,500	22 Utilities			15,000			23
23	2,039	0	3,000	23 Workshops			3,000			24
24	3,101	2,881	5,000	24 Telephone & Communications			4,000			25
25	140,422	124,024	143,350	25 TOTAL MATERIALS AND SERVICES			153,101			26
26				26 CAPITAL IMPROVEMENTS						27
27	\$7,190	\$8,253	7,000	27 Facility			8,000			
28				28 Transfer to Capital Reserve Fund						28
29	189,552	227,856	270,000	29 Personal Services	7		280,000			29
30				30 CONTINGENCY						30
31			40,000	31 Contingency Amount			42,000			31
32			40,000	32 TOTAL CONTINGENCY			42,000			32
	337,164	360,133	460,350	TOTAL EXPENDITURES			483,101			
33										33
34	210,300	239,784	142,000	34 UNAPPROPRIATED ENDING FUND BALANCE			166,899			34
35				35 TOTAL REQUIREMENTS						
	\$547,464	\$599,917	\$602,350				\$650,000			

*Include schedule of pay ranges

*formerly called Ready to Read.

+formerly called Office Furniture/Media Supplies